



From the
Dean of Academic Services
and the

Dean of Technical/Occupational Services

October 12, 1992

Vol. 3, No. 2

REAL ESTATE EXAM

RESULTS MIXED



Shelton State recently received a summary report of the performance of Shelton State students who had taken the Alabama Real Estate Examination this

year prior to August 15, 1992. Sixteen SSCC students took the salesperson examination for the first time, and three SSCC students took the broker exam.

All those students who took the **broker exam** passed. Also, the mean score of SSCC students exceeded the state mean score in each subject area category of the exam.

The picture for the salesperson exam was a bit different. Eleven of the sixteen students who took the salesperson exam for the first time passed, a passing rate of 68.8%. The college passing rate, however, was below the passing rate--73.4%--for all students who took the exam. Furthermore, the SSCC mean score fell below the state mean score in five of the six subject area categories on the exam.

Dr. Britt Turner, instructor of real estate, will be taking a look at these exam results and conducting other follow-up activities to determine what steps seem appropriate to increase our institutional effectiveness in this area.

TRAINING REQUIRED FOR SCHOOL BUS DRIVERS

Any driver of a vehicle that transports students must have a

school bus drivers license and must be recertified each year by attending the school bus driver training workshop. School bus drivers also must have a Commercial Drivers' License.

Faculty and staff members who may be driving students should be aware of these requirements.

New Driver Workshops have been scheduled in the Tuscaloosa area on December 1-3, 1992; April 19-21, May 10-12, and July 26-28, 1993. Recertification workshops have been scheduled in the Tuscaloosa area during May 17-26, 1993.

Further questions regarding this matter should be referred to either Dean Howington or Dean Kynard.

STUDENTS WITH DISABILITIES IN COMMUNITY COLLEGES

The American Association of Community and Junior Colleges reports that public community colleges enroll a higher proportion of students with disabilities than public four-year colleges. Of the students enrolled in public community colleges in 1989, 12.4 per cent responded affirmatively to questions on disabilities. In the case of four-year colleges, affirmative responses were received from 7.1 per cent of total students.

RETIRED TEACHERS DAY

November 17, 1992, has been designated Retired Teachers Day in Alabama. This is an important day in the lives of more than 1,000 retired educators in Tuscaloosa County.



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Retired Teachers Day (cont.)

Mrs. Margaret Roberts, President of the Tuscaloosa Retired Teachers Association, reports that membership in the Association reached an all-time high last year with a total of 430 members. Retirees from institutions of higher education made up more than 15 per cent of that total.

According to Mrs. Roberts, many of the retired teachers "enjoy learning and wellness activities made available through Shelton State Community College."

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STUDY ABROAD



Shelton State faculty are eligible to apply for short-term study opportunities overseas under the Fulbright-Hay Seminars Abroad Program.

The purpose of this program is to help qualified U.S. educators improve their understanding and knowledge of people and cultures of other countries through study abroad.

There are minimum qualifications to be considered for this opportunity and applications are competitive from faculty across the country.

If you are interested in this program, please contact Rick Rogers by October 21, 1992.

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**DIVISION CHAIRS MEETINGS
SET FOR 1992-1993**

The schedule of meetings of the Division Chairs of the College has been established. All meetings of the Division Chairs will be in Room 103 of the Morrison Industrial Training Center on the 15th Street Campus. The meetings will begin at

3:00 p.m. The dates of the meetings of the Division Chairs are as follows:

October 13	November 10
December 15	January 19
February 16	March 16
April 13	May 4
June 8	July 13
August 10	

All the meetings will include Division Chairs from both the Academic Services Division and the Occupational/Technical Division.



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**SCHEDULE OF FACULTY MEETINGS
FOR 1992-1993**



As in the past couple of years, we are establishing a schedule of faculty meetings for the purpose of facilitating communication about the activities of the College. Each of these faculty meetings will be held in Room 406 on the Skyland Campus and will begin at 3:00 p.m.

Faculty meetings will be held on the following days:

October 27	November 17
December (no meeting)	
January 26	February 23
March 23	April 27
May 17	

Faculty from both the Academic Services Division and the Occupational/Technical Division should attend these meetings.

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**HOWINGTON TO CHAIR
SACS COMMITTEE**

During October 19-22, Dean Howington will be in Raleigh, North Carolina, at Wake Technical Community College (WTCC), as chair of a SACS



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Howington Committee (cont.)



Substantive Change Committee
assessing the WTCC transfer
programs.

WTCC has been accredited by the
College Commission for many years
but has not offered college-parallel
associate degrees until recently.

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	NEW ADVISING SYSTEM TO BE IMPLEMENTED	

During the Fall Semester, Shelton
State will implement a new system of
advising students. In this system,
all first-semester freshmen, will be
assigned to an advisor.

	All members of the full-time faculty, most administrators, and selected members	
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of the support staff will serve as
advisors and will receive a list of
advisees.

Faculty in occupational/technical
programs will serve as advisors for
the students in their programs.
Faculty and staff in the Academic
Services division will have from
five-to-ten (5-10) advisees. For
these students, some effort will be
made to match students with advisors
by program area, major, or area of
interest.

During the week of October 12-16,
faculty and staff will receive their
list of advisees; this list also
will include the addresses and
telephone numbers of the advisees.
Along this list, a supply of
schedule forms will be provided to
the advisor.

Each student will be informed by
mail of the name and office number
of his/her advisor. Lists of
faculty advisors and their advisees
also will be posted on college

bulletin boards.

It will be the responsibility of the
student to contact his/her advisor.
Nonetheless, some advisors may wish
to take the initiative in this
regard.

It has been suggested that faculty
post a notice on their office doors
about when they will be available
for student advising. This notice
might also contain a sign-up sheet.

It is obvious that not much advising
can take place until the Spring
schedule is available. In-house,
working copies of that schedule
should be ready by October 19.
Those working copies of the schedule
will be available from Betty Walker
in Dean Howington's office. If the
schedule is not ready by this date,
faculty will be notified by voice
mail.

The first responsibility of the
advisor is to assist the student
with his/her schedule of classes for
the 1993 Spring Semester and then
for each subsequent semester that
the student is enrolled.

The student must have a schedule
form signed by his/her advisor
before that student will be allowed
to register for the Spring Semester,
either at early registration or at
regular registration.

Assistance with the scheduling of
classes is the only action that an
advisor is required to take. It is
hoped, however, that advisors will
show a more general interest in the
educational development of their
advisees and that the advisor/
student mentorship will work to
enhance the student's career at the
college.

Dean Lee plans to set up a number of
advising workshops to assist



New Advising System (cont.)

advisors. The schedule of workshops will accompany the list of advisees.

All questions about the new advising system should be referred to Humphrey Lee, Dean of Students.

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A REMINDER:

SHELTON TO HOST TQM CONFERENCE

On Tuesday, October 20th, Shelton State will host a live teleconference entitled **Total Quality Management In Colleges and Universities: How to Make it Happen.**

Teleconference activities will begin at **12:30 p.m.** with a general overview of Total Quality Management concepts and vocabulary. The live teleconference itself will begin at **1:00 p.m.** Conference activities will conclude around **2:30 p.m.**

The teleconference will be held in the auditorium of the Fire College on McFarland Boulevard.

Panelists for the teleconference include J. William Wenrich, Chancellor of the Dallas County Community Colleges; Walter Bumphas, President of Brookhaven College; Susan Colter, Vice President for Educational Services at Cuesta College; Carol Schwinn, Quality Advisor at Jackson Community College; and Stanley Spanbauer, President of Fox Valley Technical College.

All members of the Shelton State faculty and staff are encouraged to attend this teleconference. Faculty who teach in areas where TQM has relevance are encouraged further to ask their students to attend. Suggested areas include all occupational and Technical fields, business, management and supervision. Dean Howington plans

to give his sociology class extra credit for attending, TQM being relevant to the chapter on organizational behavior.

Faculty and students from other colleges have been invited to attend the teleconference, as have members of the business community and the general public. There is no charge for the teleconference for Shelton State faculty, staff, and students. Others will have to pay an admission fee of \$10.00.

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**SUMMER QUARTER
GRADE DISTRIBUTION**

According to the print-out from our mainframe computer, during the 1992 Summer Quarter, 6,578 grades were given in classes located on the Skyland Campus. In classes located on the Fifteenth Street Campus, 2,400 grades were given during the same term. The grade distribution for classes taught at both campus locations during this past summer quarter was as follows:

GRADE	CAMPUS LOCATION	
	<u>Skyland</u>	<u>15th Street</u>
A's	22%	41%
B's	18%	27%
C's	13%	9%
D's	3%	1%
F's	5%	4%
WP's	28%	12%
WF's	0%	0%
AU's	3%	1.5%
U's	3%	1.5%
S's	5%	2%

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"Things cannot always go your way. Learn to accept in silence the aggravations, cultivate the gift of taciturnity and consume your own smoke with an extra draught of hard work, so that those about you not be annoyed with the dust and soot of your complaints."

Sir William Osler

MEMORANDUM



DATE: October 12, 1992

TO: The Readers of the Faculty Newsletter

FROM: Arthur Howington, Dean of Academic Services *AH*

I need to make an **immediate correction** in the first article in the Faculty Newsletter of October 12, 1992. That article discussed results which I had received regarding how Shelton State students performed on the Alabama Real Estate Examination. **My article was misleading, perhaps to the point of error.**

Part of the problem was the report itself. It was **only for the 1992 Summer Quarter**, a fact which was not clear, however, on the face of the report. On its face, the report seemed to be for **all** Shelton State students who had taken the exam during 1992 prior to August 15th.

Another part of the problem was my failure to "pull" or to change the article after I had received additional information. I had asked Britt Turner to examine the results from the report which formed the basis of the Newsletter article. He had done so and had provided me with a full analysis of the performance of Shelton State students throughout 1992. **That analysis presented a picture different from the one presented in my article**, and Mr. Turner had given the additional information and analysis to me well before the Newsletter came out. I made a hasty--and a bad--decision to continue with the original article and to print Mr. Turner's information and analysis in the next Newsletter.

Well, that was wrong, and please let me now do what I can to try to rectify the situation.

First, the report for the 1992 Summer Term was in error. Only fifteen (15) Shelton State students took the salesperson exam during that term. Eleven (11) of those passed. **This is a pass rate of 73% which is identical to the pass rate for the state as a whole.**

Second, for the 1991-1992 academic year (the four quarters through August 1992) fifty-one (51) Shelton State students attempted the state salesperson exam. Forty-three (43) of those passed; **thus the Shelton State pass rate for 1991-1992 was 84%.** In addition, all Shelton State students who took the broker exam during that time passed. When the broker's results are added to the salesperson's results, the Shelton State pass rate is 86%.

Mr. Turner takes great **and justifiable** pride in the better than eighty per cent (80%) pass rate that Shelton State students have maintained on the Alabama Real Estate examination. Clearly, our real estate program is a fine one. I regret the harm that my ill-considered piece in the Newsletter might have done to its reputation and hope that this memorandum will in some way repair any damage that was done.